



Australian Government
Australian Skills Quality Authority

REPORT

Audit report: Australian Institute of Fashion Design Pty Ltd

Date: 16 August 2017



Organisation details

| | |
|----------------------------|---|
| Organisation's legal name: | Australian Institute of Fashion Design Pty Ltd |
| Trading name/s: | Australian Institute of Fashion Design, Australian Institute of Creative Design, Australian Institute of Makeup and Styling, Australian Institute of Beauty Therapy, Australian Institute of Interior Design, Australian Institute of Creative Design |
| RTO number: | 31301 |
| CRICOS number: | 02937A - cancelled |

Audit team

| | |
|---------------|---------------------|
| Lead auditor: | Christine Williams |
| Assistant/s: | John-Matthew Haddad |
| Observer: | Susie Blakemore |

Audit details

| | |
|-----------------------------------|---|
| Application number/s: | RENVET0003172 |
| Audit number: | AUDREC0007446 |
| Audit reason | Application - renewal |
| Address of site/s visited: | 14/475 Scottsdale Drive, Varsity Lakes QLD 4226 (head office and Gold Coast campus 1) Unit 1010 and 1515 Acacia (1 Acacia Crt) Cnr Scottsdale Drv and Firebird St, Varsity Lakes QLD 4227 (Gold Coast campus 2) |
| Date/s of audit: | 16 August 2017 |
| Organisation's contact for audit: | Deborah Powell deborah@aicdedu.com.au Owner and High Managerial Agent (07) 55938335/ 0413115358 |
| Clauses audited: | 1.1, 1.2, 1.3, 1.7, 1.8, 1.13, 1.14, 1.16, 5.1, 5.2. |

Background

Summary of RTO organisation and management structure:

- The Australian Institute of Fashion and Design is a family owned Registered Training Organisation delivering nationally recognised qualifications and non-accredited short courses in the areas of fashion design, styling, make-up, beauty therapy, interior design, visual arts, photography and graphic design.
- AICD was founded by Tracy Saywell and Sonya Saywell and became a Registered Training Organisation (RTO) in late 2005.
- AICD is VET Student Loan approved; this enables the organisation to offer a VET Student Loan (a government deferred repayment loan) to eligible students for approved courses. AICD is approved to offer VET Student Loan for selected Diploma and Advanced Diploma qualifications.

Scope of RTOs registration:

- The RTO is registered to deliver qualifications from the CUA Live Performance and Entertainment Training Package, CUV Arts and Culture Training Package, LMT and MSF Textiles, Clothing and Footwear Training Package, MSF Furnishing Training Package and Hairdressing and Beauty Services Training Package

Suburb and state of all delivery sites:

- The RTO has three campuses, two on the Gold Coast and one in Brisbane. The delivery sites are:
 - 14/475 Scottsdale Drive Robina Gold Coast
 - 1010/1515 340 Scottsdale Drive Varsity Lakes Gold Coast
 - 29 Amelia Street Fortitude Valley Brisbane

Third party usage:

- The RTO advised that it does not currently have any agreements in place for the delivery of training, assessment or other services by third parties.

Core clients/target groups:

- Mature aged, career changers, 16-50 age group, various backgrounds

Training Revenue (Funded or fee for service):

- Certificate III Guarantee funding and fee for service
- VET Student Loan
- Fee for service

Percentage of expected revenue:

- Fee for service 33%
- Certificate III Guarantee 20% (QS101478 VARS 11493 Qld Government annual VET investment plan)
- VET Student Loan 47%

Transition arrangements:

- Part-time students to new training package for Diploma of screen and Media CUA51015 2016-17
- Diploma of Styling 104208NAT new unit of competency transition some students (gap training supplied)
- CUV30111 to CUA30175 Certificate III Interior Design transition to new training package.

Total number of current enrolments in RTO as at audit date:

- 269

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview
- Information provided directly by Australian Institute of Fashion Design Pty Ltd to ASQA
- Existing information and records held by ASQA concerning Australian Institute of Fashion Design Pty Ltd
- Information provided to ASQA's auditors and documentation reviewed during the site audit of Australian Institute of Fashion Design Pty Ltd conducted on 16 August 2017.
- Other publically available information - including but not limited to, information published on the RTO's and third party websites.

Audit Sample

| Code | Training products | Mode/s of delivery/ assessment* | Current enrolments |
|----------|---|------------------------------------|--------------------|
| CUA30715 | Certificate III in Design Fundamentals | | 35 |
| CUV30311 | Certificate III in Design Fundamentals (superseded – non-equivalent) | | 0 |
| CUA51015 | Diploma of Screen and Media | | 100 |
| CUF50407 | Diploma of Specialist Make-up Services (superseded – non-equivalent) | | 0 |

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

| Name | Position | Training products |
|-------------------|--------------------|-------------------|
| Deborah Powel | RTO Manager | N/A |
| Shayne Martan | Compliance Manager | N/A |
| Heather Mikkelsen | VET Manager | N/A |
| Tracy Saywell | CEO | N/A |
| Sonja Saywell | Director | N/A |

Findings

Audit finding: Compliant

Report completed by: Christine Williams

Date: 16 August 2017

- The level of non-compliance considers the potential for an adverse impact on the quality of training and assessment outcomes for students.
- If non-compliance has been identified, this audit report describes evidence of the non-compliance.

Audit finding by Practice

| Practice | Standards for RTOs 2015 | Original Finding |
|------------------------------------|-------------------------------------|------------------|
| Marketing/Recruitment | 4.1 | Compliant |
| Enrolment | 5.1, 5.2, 5.3, 7.3 | Compliant |
| Support and Progression | 1.7 | Compliant |
| Training and Assessment | 1.1, 1.2, 1.3, 1.8, 1.13-1.18, 1.20 | Compliant |
| Completion | 3.1 | Not audited |
| Regulatory Compliance / Governance | 2.3, 2.4, 8.2 | Not audited |